

Date: April 1, 2009
To: NY/NJ Intergovernmental Audit Forum Members
From: Stephen Eells, Executive Director
Subject: Spring 2009 Forum Meeting

Plans for our Spring 2009 Forum meeting are just about completed. The theme of this Spring's Forum meeting will be the newly enacted American Reinvestment and Recovery Act of 2009 and will include speakers from all facets of involvement in the monitoring and management of grants made available through the Act. We will be meeting on Wednesday and Thursday, May 20th and 21st at the Hilton located at Newark's Penn Train Station in Newark, NJ. The hotel is connected by a gateway to the train station, so it is very convenient for train travel from NYC and from the Trenton, NJ area. Parking is also available at a cost of \$21.00 a day, so hopefully most participants can arrive by train. Parking is not included. Training sessions will begin at approximately 9:00 am each day and will run until approximately 3:00 pm(see attached agenda). Registration will be from 8:15 am to 9:15 on Wednesday. Bagels, danish and coffee will be available in the morning. Lunch will be provided from approximately 12:00 to 1:00. Time will be available to network during the registration/breakfast and lunch break.

Speakers will include GAO members assigned to the NY/NJ area as part of the monitoring process, State assigned monitors charged with providing state oversight and transparency in the grant process for their individual states, several IG representatives from impacted Federal agencies as well as a representative from federal OMB. Each will share his/her insights and responsibilities in this process and we will make plenty of time for questions and discussion. For all who will be involved in this process, this should be a great information sharing experience. Attendees will receive approximately 10 CPEs. Our CPE license numbers are: NY #000420 and NJ # 404.

Registration for the Forum meeting is to be completed online @www.auditforum.org. The registration fee for the meeting will be \$150 per person. Space is limited to approximately 80 registrants so please register early. Your registration fee will cover the training sessions as well as the breakfast and lunch to be provided. Please make your check or government voucher payable to NY/NJ Intergovernmental Audit Forum and send it to me at P.O. Box 067, Trenton, NJ 08625-0067 prior to May 13, 2009. Payment must be made by check or voucher as we do not accept credit card payments. The Forum's federal identification number is 13-3200898. There are no walk-in registrations.

For those of you who will be staying at the hotel overnight, we have not made any specific arrangements with the hotel, but they do offer a government rate of \$134 plus taxes. Your reservation should be made directly with the hotel at (973)622-5000.

Dress for the meeting is business casual. If you have any questions, you can call me at(609) 292-4742. I look forward to seeing all of you in Newark in May.

