

Date: September 12, 2008
To: NY/NJ Intergovernmental Audit Forum Members
From: Stephen Eells, Executive Director
Subject: Fall 2008 Forum Meeting

Plans for our Fall 2008 Forum meeting are complete. We will be meeting on Wednesday and Thursday, October 15 and 16 at the new Federal Building located at 290 Broadway in New York City. Training sessions will begin at approximately 9:00 am each day and will run until approximately 3:45 pm(see attached agenda). Registration will be from 8:15 am to 9:15 on Wednesday. Bagels, danish and coffee will be available in the morning. Lunch will be provided from approximately 12:00 to 1:00. Time will be available to network during the registration/breakfast and lunch break.

We have lined up an excellent group of speakers with a diverse set of topics which should make for a very interesting forum. Topics included are a panel discussion from both the state and federal perspective on current Medicaid Performance Auditing experiences and techniques, 360 evaluations, third party contract fraud, risk assessment techniques for performance auditing, a GAO presentation based on a joint project with several states(Pandemic Flu) , and a session on electronic crime/identity theft. Attendees will receive approximately 10 CPEs. Our CPE license numbers are: NY #000420 and NJ # 404.

Registration for the Forum meeting is to be completed online @www.auditforum.org. The registration fee for the meeting will be \$150 per person. Space is limited to approximately 80 registrants so please register early. Your registration fee will cover the training sessions as well as the breakfast and lunch to be provided. Please make your check or government voucher payable to NY/NJ Intergovernmental Audit Forum and send it to me at P.O. Box 067, Trenton, NJ 08625-0067 prior to October 8, 2008. Payment must be made by check or voucher as we do not accept credit card payments. The Forum's federal identification number is 13-3200898. There are no walk-in registrations.

IMPORTANT:

Because the Forum is being held in the Federal Building, security checks are required. You must have your proper government ID to gain access to the building and remember to allow yourself an extra five or ten minutes to go through the security process.

For those of you who will be staying in New York City overnight, we have not made any specific arrangements with any hotels since the Forum is being held in the Federal Building. However, Ken Sifontes from the NY State Comptrollers Office has supplied us with a list of hotels within reasonable walking distance of the federal building. The first three listed are the closest. They are:

Millenium Hilton - World Trade Center

55 Church Street
New York, NY 10007
1-212-693-2001

New York Marriott - Financial Center

85 West Street (@ Albany Street)
New York, NY
1-212-385-4900

Embassy Suites

102 North End Avenue (Battery Park City between Murray & Vesey Streets)
New York, NY
1-800-362-2779 or 1-212-945-0100

Best Western Seaport Inn Downtown

33 Peck Slip
New York, NY 10038
1-212-766-6600 or 1-800-HotelNY

Holiday Inn - Wall Street District

15 Gold Street (between Platt & Gold Street)
New York, NY 10038
1-212-232-7700

Regency Wall Street

55 Wall Street
New York, NY
1-212-845-8600

Dress for the meeting is business casual.

If you have any questions, please call me at (609) 292-4742. I look forward to seeing you in New York on the 15th.