

Date: March 14, 2007

To: NY/NJ Intergovernmental Audit Forum Members

From: Stephen Eells, Executive Director

Subject: Spring 2007 Forum Meeting

Plans for our Spring 2007 Forum meeting are complete. We will be meeting on Thursday and Friday, May 17<sup>th</sup> & 18<sup>th</sup> at the Ocean Place Resort & Spa located in Long Branch, New Jersey. Training sessions will begin at 8:30 am each day and will run until approximately 5:00 pm on the first day and 12 noon on the second day. Registration will be from 7:30 to 8:30 on Thursday morning and a continental breakfast will be available each morning prior to the start of the meeting. Lunch will be provided from approximately 12:00 to 1:00 on Thursday only. Time will be available to network during the registration/breakfast and lunch break. Also, at the conclusion of Thursday's session, we will host a networking reception at the hotel from 5:00 to 6:00 PM for all attendees. Light hors d'oeuvres and a cash bar will be available.

We have lined up an excellent group of speakers with a diverse set of topics which should make for a very interesting forum. Topics will include updates on Medicaid audit issues, audit ethics, data mining, improving audit reporting timeliness, external and internal auditor impacts from the auditee's perspective, a GASB 43/45 implementation update from New Jersey and a performance auditing presentation. Attendees will receive approximately 10 CPEs. Our CPE license numbers are: NY #000420 and NJ # 404.

The registration fee for the meeting is \$150 per person. Our space at this year's forum is limited to 75 attendees, so we will accept the first 75 members on a first come basis. Your registration fee will cover the training sessions as well as the two breakfasts and lunch. You should register online @[www.auditforum.org](http://www.auditforum.org). Go to online registrations and click on the NY/NJ Intergovernmental Audit Forum meeting for May 17<sup>th</sup> and 18<sup>th</sup>. Please make your check or government voucher payable to NY/NJ Intergovernmental Audit Forum and send it to me @ P.O. Box 067, Trenton, NJ 08625-0067 prior to May 11, 2007. Payment must be made by check or voucher, we do not accept credit card payments. The Forum's federal identification number is 13-3200898. There will be no walk-in registrations.

For those of you who will be staying one or two nights at the hotel, the information is as follows:

**PLEASE NOTE:** Accommodations should be made **no later than April 17<sup>th</sup>, 2007** in order to guarantee your room accommodations at the forum rates quoted below.

Ocean Place Resort and Spa

One Ocean Boulevard

Long Branch, NJ 07740

1-800-411-6493 (call M-F, 8:00 am to 6:00 pm – mention our group name-The Intergovernmental Audit Forum) [www.oceanplaceresort.com](http://www.oceanplaceresort.com) (web site for directions and accommodations views).

Room rates are \$169 per night plus a resort fee of \$12. the resort fee covers your parking, local and toll-free calling, use of the fitness center, use of the indoor and outdoor pools, wireless internet, daily newspaper, private beach access and shuttle service from the Long Branch train station.

Check-in time is 4:00pm – check out is 11:00am

**Attire: Business Casual**

If you have any questions, please call me at (609) 292-4742. I look forward to seeing you in May.